



**Board of Directors Meeting
December 2017 Meeting Minutes**

Date: December 12, 2017 **Time:** 5:00 p.m.

Place: Providence Coal Fired Pizza
6105 Post Road
North Kingstown, RI

Present:	Pat Dickson	President
	Shirley McGuire	Vice-President
	Carolyn Brown	Outgoing Vice-President
	Luanne Googins	Treasurer
	Erin Mernick	Recording Secretary
	Liz Duguay	Outgoing Recording Secretary
	Maureen Ford	Corresponding Secretary
	Trudy Dufault	Co-Founder
	MaryAnn MacLaughlin	Tournament Co-Chair
	Peg Cherenzia	Tournament Co-Chair

Guests: None

I. Call to Order:

The meeting was called to order at 5:06 p.m.

- The president welcomed everyone in attendance, including the current, incoming and outgoing board members.

II. Minutes from the October and November meetings:

Liz Duguay presented the minutes from October and November for approval.

- There were no adjustments to the minutes.

Motion to approve the October and November meeting minutes: - Peg Cherenzia

Seconded: - Liz Duguay

Vote to approve: Unanimous

Motion passed.



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III. Treasurer's Reports:

Luanne Googins presented the Treasurer's Report.

- October highlights included:
 - the movement of funds for prizes and the luncheon at Misquamicut (other cash), since the tournament was cancelled
 - a mention of losses from 2 tournaments
- November highlights included:
 - funding from the banquet raffle has been deposited
 - year-end funding from membership dues and the checking account have been moved into the scholarship account
 - expenses for the banquet and Carnegie Abbey tournament are expected to appear on the December credit card statement.

Motion to approve the Treasurer's Report as presented: - Carolyn Brown

Seconded: - Trudy Dufault

Vote to approve: Unanimous

Motion passed.

IV. Chair Reports:

- There were no Committee Chair Reports presented.

V. Tournament Director's Report:

- Trudy Dufault presented the current Tournament Director's Activities, highlighting changes since the preliminary schedule was distributed for review. These included changes to formats, dates, prices and prize distribution.
- With the retirement of the current tournament program, a new plan is required. There was discussion regarding new tournament software including several options and their associated costs. Trudy, Pat and Maureen agreed to conduct additional research prior to the next meeting.

Motion to approve the Tournament Director's Report as presented: - Mary Ann MacLaughlin

Seconded: - Liz Duguay

Vote to approve: Unanimous

Motion passed.



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VI. Unfinished Business:

- Banquet update: – It was agreed that the banquet went very well. Carolyn Brown was commended for doing such a nice job.
 - It also was mentioned that it was a good year for the scholarship fund.
- Price for non-members: – It was agreed that this issues will be reviewed and discussed prior to the banquet next year.

VII. New Business:

- Welcome of Officers to the Board of Directors
 - Pat Dickson officially welcomed the newly elected Officers to the OSWGA Board of Directors
 - Shirley McGuire – Vice-President
 - Maureen Ford – Corresponding Secretary
 - Erin Mernick – Recording Secretary
 - Pat, once again, thanked the outgoing officers for their service and welcomed them to remain active in the business of the association.
 - Carolyn Brown – outgoing Vice-President
 - Liz Duguay – outgoing Recording Secretary
- 2018 Handbooks – request for changes/edits/comments
 - Pat presented her plans for preparation of the new handbooks, stating that she expects to work with Erin again this year.
 - The process will begin in January.
 - A new entry has been included on the membership application to determine if members want a handbook and if so, how/where they would prefer to receive them.
 - There was discussion regarding the editing procedures, last year versus a proposed process for this year. A combination of the suggestions was agreed upon.
- Treasurer – new computer
 - There are several issues with the existing computer that were presented. The end result is that the Treasurer needs a new computer and that it is cost effective to purchase one at this time of year.

Motion to approve a new computer for the Treasurer: - Erin Mernick

Seconded: - Maureen Ford

Vote to approve: Unanimous

Motion passed.



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- Constant Contact –
 - Pat explained that Wendy Ossman has been working on the new membership application.
 - It is expected that about January 1, 2018 a new Constant Contact Membership write and print application will be available which will include a few new features.
 - We will not be including paying on-line this year, but we are hopeful to have that feature available in the future.
- January 15, 2018 – Constant Contact Signature Letter
 - Pat explained that she is in the process of preparing a letter to request signatures from the membership. It is expected to be distributed to the members with the regular off-season updates
- Other Business – None

VIII. Next Meeting:

- The next meeting is scheduled for January 18, 2018 at 5:00 p.m. at Green Valley Golf Club ... subject to availability and confirmation.

IX. Adjournment:

- The meeting adjourned at 6:52 p.m.

Respectfully submitted,
Erin Mernick
Recording Secretary