

OCEAN STATE WOMEN'S GOLF ASSOCIATION, INC.
Board of Director's Meeting

DATE: October 24, 2013 TIME: 5:43 PM

PLACE: Green Valley Country Club
Portsmouth, RI

PRESENT: Trudy Dufault Co-Founder
Jackie Booth President
Pat Dickson Vice-President
Luanne Googins Treasurer
Liz Duguay Recording Secretary
Carolyn Brown Tournament Chairperson

ABSENT: Kathy Chorney Corresponding Secretary

GUESTS: Chris Trenholme Handicap Chairperson

CALL TO ORDER: The President welcomed everyone in attendance and called the meeting to order at 5:43 PM.

MINUTES: Minutes from the September 26th Board Meeting were reviewed and revisions were suggested as follows: comments pertaining to the Cancellation Policy on Pg 5 were confusing, suggested to strike reference to RIGA/RIWGA Cancellation policy.

**A motion was made to accept the minutes as amended.
VOTED: to approve the September's Board minutes as amended.**

TREASURERS REPORT: The Treasurer handed out a written financial report for the month of September, which includes an accounting of expenses and income for year-to-date. It appears some of the reporting finances are late due to late

receipt of some bills and invoices submitted by some of the golf courses. A question was raised if the refund check dealing with a cancellation of a recent mixed male/female event was cashed. It was noted that the recipient sent an email appreciated of the refund. (Please note, further discussion on the cancellation policy is listed under "Old Business") A report detailing the gift certificates for the year was also distributed. Most members have been appreciative of the gift certificates. The board discussed the amount of gift certificates to be handed out to the volunteers, etc. It was decided to issue \$15 gift certificates for members who volunteered once at a tournament and \$25.00 if members volunteered more than once. It was also suggested to allot \$1,500 in gift certificates for the year and to include an expiration date on the certificates. Gift certificates will also be given to the Photographers and Tournament committee assistant for handling the Tee Markers at the events. The treasurer also received and read Thank You Letters from Jackie Booth for her appreciation and support as the OSWGA representative in the USGA State Team Event recently held at the NCR Country Club, Kellering, Ohio. It was also mentioned to provide copies of "Thank you letters from the scholarship recipients for each table at the banquet.

HANDICAP REPORT: No report.

TOURNAMENT CHAIRPERSON: Provided a written report for the following events: Wanumetonomy – tournament went well. Food was very good. ; Metacommet – tournament went well. It appears the selection of the winners choosing their charity for the Memorial event was well received by the members. It was noted that there were mixed reviews from the members regarding the Step-Aside format at Wanumetonomy .There was no report on the Warwick event as the tournament chair did not attend that event.

TOURNAMENT DIRECTOR: Provided a report on Warwick Country club event, which went smoothly. Most events for the 2014 schedule have been confirmed and will double check the dates of these tournaments to see if there are conflicts with other tournaments such as the Endicott etc. Currently there are only two open dates in the schedule. Consider looking at scheduling events at some in Connecticut courses possibly Lake of Isles at Foxwoods. .

A motion was made to accept the Treasurer's Report, Tournament Director's Report and all Chair reports as presented.

VOTED: to approve the Treasurer's Report, Tournament Director's Report and all the Chair's reports.

OLD BUSINESS:

Banquet Update

Baskets – Currently there are members from 6-8 golf courses that will be donating baskets for the scholarship raffle. The banquet event will be held in the Garden Room at West Valley Inn. In addition there will be about 16-17 courses that will be raffled off for the Golf Course/Wine event which also will support the Scholarship fund.

Currently working on an agenda, but Volunteer Awards and other Awards will be handed out during the salad and pasta course, and time will be given for any of the candidates to speak before the election. Elections will take place during buffet dinner and raffles during dessert.

Training – Board members and Committee Chairs were reminded again to begin thinking about having someone in mind and write down what their responsibilities and duties are so that if someone else needs to fill their position they could follow the instructions or protocol.

Co-Hosting State & Senior Amateurs with RIGA/RIWGA - A suggestion to form a committee to hash out ideas and make recommendations to the Board regarding the proposed State & Senior Amateurs event discussed between the three association (RIGA/RIWGA & OSWGA).. It appears the history and trophy that is presented in both OSWGA and RIWGA is a stumbling block in coming to an agreement as to how these events should be managed. It was suggested that the trophy for these events, if co-hosted, should be new and that RIWGA needs to keep their trophy and history with RIWGA and these events should start fresh and both organizations together design a new venture in going forward with this suggestion. It was also suggested to run these new ventures on a trial basis this year, before fully committing to future

Amateur events. The Board decided to draft a response with respect to co-hosting the Amateur events to RIGA/RIWGA addressing certain points that should be discussed at a future meeting. In the interim, we should send an email to Bob Ward stating that we are working on a proposal about certain aspects and design of the new RI State Woman's Amateurs and will present it RIGA/RIWGA soon..

Election – Have received 5 absentee ballots to date. Ballots and a Ballot Box will be available for the election.

Cancellation Policy- The cancellation policy currently in place will remain the same and refunds will only be allowed if golf courses do not charge for people who have cancelled out before the tournament due to unforeseen circumstances and will inform players that refunds will not issued unless the golf course only charges for the number of players present on the day of the tournament. If courses still charge based upon the total count of players given before the tournament, than refunds will not be issued for cancellations , unless cancellation has occurred prior to the closing date of the tournament and complies with the current cancellation policy . Cancellations of Male/female events will however be considered and dealt with on a case by case basis. It was noted that 99% of the cancellations are done prior to the closing date, which is our present policy.

NEW BUSINESS:

Gift Certificates to Volunteers and Committee Chairs – The Board continued discussion on Gift certificates to be handed out for this year's volunteers. \$15.00 gift certificates will be issued to members who assisted with check-services for one tournament and \$25 for members assisting with check – for two or more events. 2 Gift certificates for free tournaments will be given to those responsible throughout the season for taking photographs at each event and responsible for the handling and transporting Tee Markers at all the events. In addition, Committee chairs will also receive Gift certificates for Free tournaments for their volunteer services throughout the year. It was also decided that the money to cover the free gift certificates come out of the general fund versus the fees generated from the tournaments as it would affect the prize money handed out of the tournaments . It was also suggested to exclude the use of these gift certificates at certain events that do not have a profit margin, such as the Par 3 events, Amateurs etc.

A motion was made to approve gift certificates amount as \$15 for members who volunteered at one event and \$25 for members who volunteered at two or more events and 2 Free Gift certificates for Committee Chairpersons and members responsible for the Tee Markers and Photography at the events.

VOTED: to approve motion to hand out gift certificates to volunteers and committee chairs in the respective amounts and that they will not be valid on Par 3 events, and the State Amateurs. The Board also will not use free tournaments for these events.

Formatting & Pairings: Topic was tabled until a later date.

Consideration of anyone that receives free tournaments to representing as USGA State Team, or Player of the Year.

The Board discussed the possible conflict /concern for anyone who receives free tournaments and therefore would have the opportunity to play events on a more frequent basis and if they win to obtain USGA Points on a regular basis as a result of the frequent play. The issue is if they should still represent the USGA team if they become eligible. Most board members felt that this circumstance differs from the decision regarding the Player of the Year since the representative eligible to represent the USGA State Team is due to the fact that her quality of play and that her gross score has been exceptional throughout the season. The Board may consider changing how the Point system is assessed for the USGA points and points for "Player of the Year".

ADJOURNMENT:

The meeting adjourned at 7:57 PM. Next meeting was tentatively scheduled in December a date and location to be determined later. The Annual Banquet will be November' Business meeting.

Respectfully Submitted,

Liz Duguay

Recording Secretary

